

## CITY CLERK-TREASURER DEPARTMENT

TO: Mark Russell  
City Council President

FROM: Charles E. Hagood   
Clerk-Treasurer

DATE: May 1, 2012

SUBJECT: Approval of Special Events Beer and Wine License for Regency Retirement Village Chamber Business After Hours Event to be held on May 17, 2012, at 2004 Max Luther Dr. NW.

It is requested that approval of a Special Events Beer and Wine License for Regency Retirement Village for The Chamber Business After Hour Event to be held at 2004 Max Luther Dr. NW on May 17, 2012 from 5 to 7pm be placed on the May 3, 2012 City Council Agenda.

City of Huntsville  
Alcoholic Beverage Special Events License Instruction Sheet

1. Attach a copy of the articles of incorporation. *owens*
2. Attach a list of the Officers/Directors. *Richard A Stern Donovan T. Howe*
3. Attach a copy of the 501-c-3 Tax Exemption. *NA*
4. Attach a copy of the rental/lease agreement. *NA*
5. Attach copies of driver's licenses for each of the officers/directors. *See Attached*
6. Provide the Federal Tax ID number. *Regency Retirement Village*  
*20-4371477*

If you have any questions, you may contact Dennis Cole at 256-427-5093, or write to;

City of Huntsville  
Attn: Dennis Cole  
P. O. Box 308  
Huntsville, AL 35804-0308

**EVENT INFORMATION SHEET**

This event is ☒ indoors ☒ outdoors. Estimated event participants 300

What parking sites are you providing for event participants? Parking Lot

Have you attached your lease agreement? ☐ yes ☒ no

Have you provided a copy of liability insurance? ☒ yes ☐ no

Have you obtained a Food Permit? ☒ yes ☐ no

Will there be live entertainment? ☐ yes ☒ no

If yes, describe the nature of entertainment and what alterations you will make to the premises to accommodate the entertainment.

**OUTDOOR EVENTS MUST ANSWER QUESTIONS BELOW**

Have you provided an event site plan? ☐ yes ☐ no

Have you attached a copy of your security plan? ☐ yes ☐ no

Have you provided adequate bathroom facilities? ☒ yes ☐ no

Have you provided adequate lighting? ☒ yes ☐ no

Have you read the City of Huntsville Noise Ordinance? ☒ yes ☐ no

State what the on and off site cleanup provisions are. \_\_\_\_\_

I swear or affirm under the penalties of perjury, that the above information is true and correct to the best of my knowledge and belief.

5/1/12  
DATE

Thomas Steven Dean  
SIGNATURE

Executive Director  
TITLE

**SPECIAL -EVENTS  
ALCOHOLIC BEVERAGE APPLICATION**

Liquor ( )

Beer (X)

Wine (X)

Profit (✓) Non-Profit ( ) If non-profit, attach copy of 501-C-3 IRS Tax Exemption

Applicant for Event: Regency Retirement VillageEvent Name: Chamber Business After HoursAddress of Event: 2004 Max Luther Dr, NW  
Huntsville, AL 35810Date of Event: May 17, 2012Hours of Event: 5-7 pmMailing Address: 2004 Max Luther Dr, NW  
Huntsville, AL 35810Contact Name & Phone Number: (256) 852-0033Steve Deam, Executive Director

Applicant Signature

\$225.00

# Alabama Department of Public Health



## FOOD PERMIT

Food Service Establishment

**Madison**

**Priority Category 3**

**47-0513**

COUNTY

PERMIT NUMBER

**Huntsville Senior Services, LLC**

BUSINESS OWNER OR AUTHORIZED AGENT  
IS HEREBY PERMITTED TO MAINTAIN AND OPERATE  
**Regency Retirement Village**

ESTABLISHMENT

LOCATED AT

**2004 Max Luther Dr**

**Huntsville**

**35810-**

STREET

CITY OR TOWN

ZIP

THIS PERMIT SIGNIFIES COMPLIANCE ON THE DATE OF ISSUE WITH THE  
ALABAMA DEPARTMENT OF PUBLIC HEALTH RULES FOR  
**Food Establishment Sanitation Chapter 420-3-22**

PURSUANT TO ALABAMA LAW (SECTION 22-20-5 CODE OF ALABAMA,  
1975) AND IS VALID UNTIL PERMIT EXPIRES, IS SUSPENDED OR REVOKED.

**10/01/11**

**09/30/12**

Date issued

Expiration Date

Donald E. Williamson, M.D.  
State Health Officer

Local or District Health Official

Display for public view - not transferable

ADPH-FLP-102L/Rev. 4-99 (BS)

